

Journalism Internship

JO 412, Fall 2019

Professor
**WILLIAM
McKEEN**
Internship
Director

Department of
Journalism
131 COM
Phone
617.353.3484
Email
wmckeen@bu.edu



About this course

This is a variable-credit course that awards credit for students doing internships. Most internships are for two- or four-credits.

The course requires that every student file a job description at the beginning of the semester. (See example that follows. A .pdf of this form is attached.)

Every Monday, send an email that briefly describes what you did in the last week. You may include links to your work or offer attachments of your work. However, this is not required.

There is no special form for these reports. They're just somewhat informal email updates.

A short (2-3 page) paper reflecting on the internship is due on the last day of the semester. These can be informal, like personal essays. These should be sent as attachments.

At the end of the semester, you will be evaluated by your supervisor. (See attachment that follows.)

Send all material — job description, weekly reports and reflection essay to wmckeen@bu.edu.

We'll take care of sending the evaluation to supervisors. When you send in your reports, always include your last name as the first wording the subject line

of your emails. Thus, if your name is Mortimer Snerd —

- SNERD Job Description
- SNERD Weekly Report 1
- SNERD Essay

Please let us know if there are any workplace issues we should know about. If you find yourself to be harassed or in a hostile work environment, please let me know.

This is a pass-fail course. You must enroll in the course. To do so, email JoDept@bu.edu.

All other correspondence goes to wmckeen@bu.edu.

Please let me know if you have any questions.

This is the job description form. You will fill out this form. A .pdf of this form is sent along with this syllabus.

Boston University College of Communication

640 Commonwealth Avenue
Boston, Massachusetts 02215
T 617-353-3484 F 617-353-1086

William McKeen
Professor and Chairman
Department of Journalism



JOB DESCRIPTION

Name _____

Site of Internship _____

Supervisor's Name _____

Supervisor's Title _____

Supervisor's E-mail / Phone: _____

Internship Period _____

Hours worked per week (average) _____

JOB DUTIES

Two or three sentences describing your duties.

Signature and Date _____

This is the evaluation form your supervisor will submit.
This allows you to see how you will be evaluated.

Boston University College of Communication

640 Commonwealth Avenue
Boston, Massachusetts 02215
T 617-353-3484 F 617-353-1086

William McKeen
Professor and Chairman
Department of Journalism



INTERNSHIP EVALUATION FORM

Thank you for providing this internship opportunity for a student in our journalism program. In order for us to grant course credit for this student, we ask you to complete this form and return it to me at the address above or at wmckeen@bu.edu.

Thank you.

Student _____

Organization _____

Evaluator _____

Date _____ Internship Period _____

Hours worked per week (average) _____

Please circle or highlight the appropriate rating:

DEPENDABILITY	Excellent	Very Good	Good	Fair	Poor
ATTITUDE	Excellent	Very Good	Good	Fair	Poor
TASK ABILITY	Excellent	Very Good	Good	Fair	Poor
INITIATIVE	Excellent	Very Good	Good	Fair	Poor
ORGANIZATION	Excellent	Very Good	Good	Fair	Poor
ATTENDANCE	Excellent	Very Good	Good	Fair	Poor
OVERALL RATING	Excellent	Very Good	Good	Fair	Poor

Signature / date _____

Some words about journalism

Favorite fancy-pants or funny quotes

The purpose of journalism is to irritate, infuriate and inform.

Jess Lewis Gardner III
student in the first class I ever taught

The past actually happened, but history is only what somebody wrote down.

A. Whitney Brown
author and former writer and performer on 'Saturday Night Live'

Ninety percent of journalism is saying "Lord Jim Dies" to people who didn't know Lord Jim was alive.

G.K. Chesterton
English novelist and essayist

It is not death or torture or imprisonment that threatens us as American journalists. It is the trivialization of our industry.

Ted Koppel
formerly of ABC News

The job of the newspaper is to comfort the afflicted and afflict the comfortable.

Finley Peter Dunne
early 20th century journalist

The principal difference between a horse and a man is that you cannot rely on a horse to gather news.

Mark Twain
who needs no introduction

I would be a journalist if for no other reason than I would rather drink with journalists than any other people on Earth.

Hunter S. Thompson
gonzo journalist

Reporters aren't very bright as a general rule. I mean, most of us learn to write when we're kids. Then we go on to other things.

Bobby Knight
retired basketball coach

History, despite its wrenching pain, cannot be unlived, but if faced with courage, need not be lived again.

Maya Angelou,
speaking at President Clinton's first inauguration

Journalism keeps you planted in the earth.

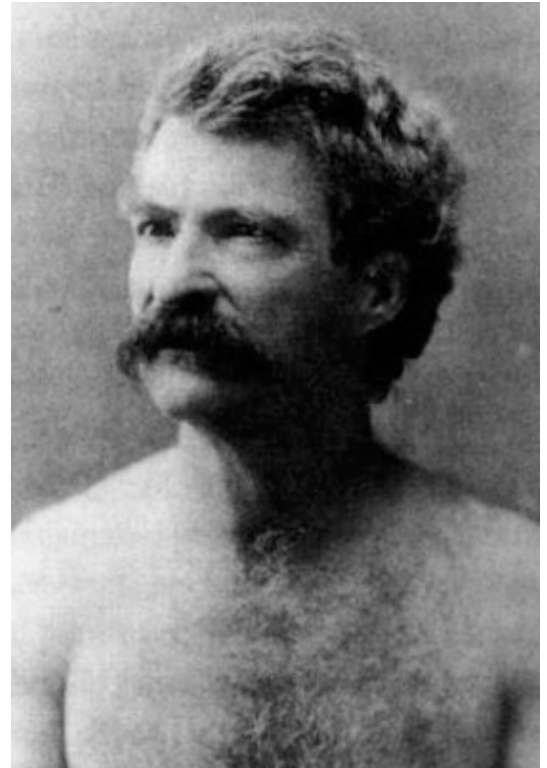
Ray Bradbury
novelist and essayist

If journalism is good, it is controversial by its nature.

Julian Assange
of Wikileaks

Journalism is more addictive than crack cocaine.

Dan Rather
formerly of CBS News



Mark Twain (above) near the beginning of his career as a journalist, when he wrote for the Virginia City (Nev.) Territorial Enterprise. His name was Samuel Clemens, but he wrote under a pseudonym, so as not to embarrass his brother, the territorial secretary. The name he chose came from the old river